

ADMINISTRATIVE COMMITTEE MEETING MINUTES
City Hall Front Meeting Room
January 7, 2026
12:00 p.m.

The Administrative Committee Meeting was called to order by Committee Chairman, Brian Griffitt at 12:17 p.m. The following committee members were present: Brian Griffith, Colton Higgins, Judd Chesnut, Harold VanDeMark.

Also attending, City Mayor – Mike Hull; City Administrator - Rusty Rives; Assistant City Administrator – Bethany Aborn; City Clerk - Felicia Costley; Deputy City Clerk – Rachel Claypool.

As lunch was late being served, Rusty Rives, City Administrator, presented the idea of working four 9 hour days and a half day on Friday as well as holding a Citizen's Academy. This gives citizens the opportunity to learn how our municipality operates, the functions of each department and to make our operations transparent. Brian Griffith suggested a recommendation from this committee to the council.

Brian Griffith brought to our attention that we are here to discuss the three different insurance brokers.

Our RFQ is for three years, meaning that we cannot switch anything for three more years. All three brokers provide "extras" for extra fees and are willing to look at different ways to offset high-deductible costs.

If we do not make a change today and stick with who we are already using, we can make a change at any point.

Rusty Rives will share this in his notes for the Board of Aldermen meeting that we are not changing anything and will stay with Specialty Risk. Our renewal will need to be discussed in March. We will meet again to review.

Regarding the four-and-a-half-day work week this should go to the Board of Aldermen. The P.D will need to decide on their own how it works for them or if any changes are to be made. TATS will probably need to stay open.

Judd Chesnut made the motion to adjourn this meeting. This motion was seconded by Colton Higgins. With no other business to come before the committee this meeting adjourned at 12:56 p.m.